



# PREMIER POLYFILM LIMITED

Registered Office: 305, Elite House, III Floor,36, Community Centre,

Kailash Colony Extension, Zamroodpur, New Delhi 110048

CIN:L25209DL1992PLC049590

Email: compliance.officer@premierpoly.com

Website: www.premierpoly.com ;

Telephone: 011-45537559

## DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2023-2024

S.no	Subject Matter of Programme	Delivered by	Mode	Name of Independent Directors:			
				Smt. Bhupinder Kaur Marwah	Shri Santosh Kumar Dabriwala	Smt. Rashmee Singhanian	Shri Umesh Kumar Agarwalla
1	Nomination & Remuneration Policy	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
2	Policy on Materiality of Related Party Transactions and on Dealing with Related Party	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
3	Code of conduct For Board of Directors And Senior Management	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
4	Policy for Determination of Materiality	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
5	POSH - Prevention of Sexual Harassment.	Company Secretary/ Representatives of Departmental / Functional Heads	Board / Committee Meetings / periodical updates	√	√	√	√
6	Business Updates	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
7	Compliances of Listing Regulations	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
8	Internal Auditor Report and Action Taken Report (ATR)	Company Secretary	Board / Committee Meetings /	√	√	√	√

Head Office & Factory: 40/1A, Sahibabad Industrial Area, Site IV, Sahibabad, Ghaziabad, (U.P.)

Manufacturer of Vinyl Flooring, PVC Sheeting, PVC Geomembranes, PVC Artificial Leather cloth



# PREMIER POLYFILM LIMITED

Registered Office: 305, Elite House, III Floor, 36, Community Centre,

Kailash Colony Extension, Zamroodpur, New Delhi 110048

CIN:L25209DL1992PLC049590

Email: [compliance.officer@premierpoly.com](mailto:compliance.officer@premierpoly.com)

Website: [www.premierpoly.com](http://www.premierpoly.com) ;

Telephone: 011-45537559

			periodical updates				
9	Compliances under SEBI Insider Trading Regulations	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
10	Corporate Governance Report under Regulation 27 of the Listing Regulations	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
11	Updates on amendment made by SEBI regarding appointment / re-appointment and removal of Independent Director (ID)	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
12	SEBI circular regarding implementation of System Driven Disclosures under SEBI (Prohibition of Insider Trading) Regulation.	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
13	Compliances under SEBI (SAST) Regulations	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
14	SEBI amendment for simplified norms for processing investor's services & updating KYC of Shareholders	Company Secretary	Board / Committee Meetings / periodical updates	√	√	√	√
15	Export-Import Global Market Scenario	CEO	Board / Committee Meetings / periodical updates	√	√	√	√



# PREMIER POLYFILM LIMITED

Registered Office: 305, Elite House, III Floor, 36, Community Centre,

Kailash Colony Extension, Zamroodpur, New Delhi 110048

CIN:L25209DL1992PLC049590

Email: [compliance.officer@premierpoly.com](mailto:compliance.officer@premierpoly.com)

Website: [www.premierpoly.com](http://www.premierpoly.com) ;

Telephone: 011-45537559

Name of Independent Directors:		Smt. Bhupinder Kaur Marwah	Shri Santosh Kumar Dabriwala	Smt. Rashmee Singhania	Shri Umesh Kumar Agarwalla
No. of programme attended by Independent Director	FY 23-24	6	5	5	1
	Cumulative till date	26	13	22	6
No. of Hours spent by Independent Director	FY 23-24	4.5	4	4	1
	Cumulative till date	14	7.5	14	4